

**SHRI SHIVAJI COLLEGE OF ARTS, COMMERCE & SCIENCE,
AKOLA**

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE MEETING

HELD AT IQAC, ON 1/4/2016 AT 3 pm.

Agenda:

1. Reading of the previous minutes
2. Discuss on Peer Team Report of 3rd Cycle of NAAC.
3. Discuss on Suggestions given by NAAC.
4. Academic Calendar 2016-17
5. Formulation of Different Committees for the session 2016-17
6. Proposal for establishment of Resource center for Inclusive Education to RUSA

Following Members were present

- Dr. S. G. Bhadange, Principal and Chairman
- Dr. A. S. Raut, IQAC Coordinator
- Dr. S. G. Shende, Member
- Dr. P. S. Kokate, Member
- Dr. A. M. Raut, Member
- Dr. Mrs. A. J. Kaware, Member
- Dr. G. V. Korpe, Member
- Dr. S. D. Thorat, Member
- Dr. S. M. Palhade, Member
- Mr. R. G. Mahure, Member
- Mr. R. S. Gite, Member

After discussion minutes formulated as

Minutes:

1. Reading and recording of the previous minutes:

The minutes of the previous meeting was read, confirmed and recorded.

2. Discuss on Peer Team Report of 3rd Cycle of NAAC.

The IQAC Co-coordinator read Peer Team Report of 3rd Cycle of NAAC & Chairman Principal of College Congratulated all IQAC Members for getting 'A' Grade with 3.24 C.G.P.A.

3. Discuss on Suggestions given by NAAC.

The IQAC Co-coordinator Dr. A. S. Raut read the suggestions given by NAAC. The Chairman directed all IQAC members to go through all suggestion and develop Prospective plan for 2017-2021.

4. Academic Calendar

The IQAC Coordinator suggested to develop Academic Calendar for the session 2016-17, Dr S. G. Shende , Coordinator for Criteria I , informed that we have to include academic calendar in Prospectus also so academic calendar is develop after declaration of University dates of Exams and leaves.

5. Formulation of Different Committees for the session 2016-17

as per the direction of Chairman and Principal coordinated with College council and IQAC different committees are formulated and circulated among staff.

There being no other point to discuss, the meeting ended with vote of thanks.

Dr. S, G, Bhadange
Principal

Dr. A. S. Raut
Coordinator ,IQAC

**SHRI SHIVAJI COLLEGE OF ARTS, COMMERCE & SCIENCE,
AKOLA**

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE MEETING

HELD AT IQAC, ON 15/7/2016 AT 2 pm.

Agenda:

1. To Confirm Minutes of Meeting held on dated 1/4/2016
2. Discuss about Admission Status
3. Lead College – Status by S.G. B.A.U. Amravati.
4. To conduct induction meet for newly admitted UG and PG students
5. Proposal for establishment of Resource center for Inclusive Education
6. Organization of different workshops and Annual Gathering

Following Members were present for the meeting

- Dr. S. G. Bhadange, Principal and Chairman
- Dr. A. S. Raut, IQAC Coordinator
- Dr. S. G. Shende, Member
- Dr. P. S. Kokate, Member
- Dr. A. M. Raut, Member
- Dr. Mrs. A. J. Kaware, Member
- Dr. G. V. Korpe, Member
- Dr. S. D. Thorat, Member
- Dr. S. M. Palhade, Member
- Mr. R. G. Mahure, Member
- Mr. R. S. Gite, Member

After discussion minutes formulated as

Minutes:

1. Reading and recording of the previous minutes:

The minutes of the previous meeting was read, confirmed and recorded.

2. Discuss about Admission Status

The admission committee work started and online application link is open

3. Lead College – Status by S.G. B.A.U. Amravati.

Dr. A. S. Raut put up a proposal regarding Lead College Status given by S.G.B. Amravati University, Amravati and Principal suggest to submit it to university.

4. To conduct induction meet for newly admitted UG and PG students

IQAC plan dates of Induction meeting of UG and PG students' faculty wise and develop time table for induction programme.

5. Proposal for establishment of Resource center for Inclusive Education

Dr. A. S. Raut provide letter of sanction of Proposal for establishment of Resource center for Inclusive Education by RUSA 15lakh grant has been sanctioned for the center

6. Organization of different workshops

The Committee suggested department to organize student workshop and submit conference proposal. Finalize programme schedule of Dr. Panjabrao Deshmukh Jayanti Utsav.

There being no other point to discuss, the meeting ended with vote of thanks.

Dr. S, G, Bhadange

Dr. A. S. Raut

**SHRI SHIVAJI COLLEGE OF ARTS, COMMERCE & SCIENCE,
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE MEETING

HELD AT IQAC, ON 5/1/2017 AT 3 Pm.

Agenda:

1. To Confirm Minutes of Meeting held on dated 15/7/2016
2. Discuss about Results of Semester
3. Discuss about Progress of DST –FIST
4. Progress of Research Consultancy Service through CIC (Central Instrumentation Cell)

Following Members were present for the meeting

- Dr. S. G. Bhadange, Principal and Chairman
- Dr. A. S. Raut, IQAC Coordinator
- Dr. S. G. Shende, Member
- Dr. P. S. Kokate, Member
- Dr. A. M. Raut, Member
- Dr. Mrs. A. J. Kaware, Member
- Dr. G. V. Korpe, Member
- Dr. S. D. Thorat, Member
- Dr. S. M. Palhade, Member
- Mr. R. G. Mahure, Member
- Mr. R. S. Gite, Member

After discussion minutes formulated as

Minutes:

1. Reading and recording of the previous minutes:

The minutes of the previous meeting was read, confirmed and recorded.

2. Discuss about Result of Semester

Dr. S. M. Palhade Coordinator Teaching Learning and Evaluation Provide Results of Semester Department and Teacher wise before committee, Chairman suggested to put up all results before CDC

3. Discuss about Progress of DST –FIST

Dr. G. V. Korpe Coordinator Research Consultancy and Extension and Coordinator for DST – FIST informed that grant of Rs. 80 Lakh sanctioned by DST and same has been utilized as per the sanction letter within the period of 5 years.

4. Progress of Research Consultancy Service through CIC (Central Instrumentation Cell)

Coordinator CIC Dr. G. V. Korpe informed that CIC Central Instrumentation Cell Developed with facilities already available with department's

5. Any other matter with permission of Chair

Dr. A. S. Raut put up a letter regarding Lead College Status given by S.G.B. Amravati Chairman Congratulate all team members and inform to work for betterment of other institutions.

There being no other point to discuss, the meeting ended with vote of thanks.

Dr. S, G, Bhadange

Dr. A. S. Raut

**SHRI SHIVAJI COLLEGE OF ARTS, COMMERCE & SCIENCE,
AKOLA**

INTERNAL QUALITY ASSURANCE CELL (IQAC)

MINUTES OF THE MEETING

HELD AT Library, ON 3/6/2017 AT 2pm.

Agenda:

1. Reading of the previous minutes
2. Academic Calendar 2017-18
3. Formulation of Different Committees for the session 2017-18
4. Organize awareness workshop on Maharashtra Public University Act 2016
5. Organize student research convention
6. Organize Accreditation awareness workshop for staff
7. Organize teacher training program on Research and SPSS
8. Plan to Organize one national conference

Following Members were present for the meeting

- Dr. S. G. Bhadange, Principal and Chairman
- Dr. A. S. Raut, IQAC Coordinator
- Dr. S. G. Shende, Member
- Dr. P. S. Kokate, Member
- Dr. A. M. Raut, Member
- Dr. Mrs. A. J. Kaware, Member
- Dr. G. V. Korpe, Member
- Dr. S. D. Thorat, Member
- Dr. S. M. Palhade, Member
- Mr. R. G. Mahure, Member
- Mr. R. S. Gite, Member

After discussion minutes formulated as

Minutes :

1. Reading and recording of the previous minutes:

The minutes of the previous meeting was read, confirmed and recorded.

2. Academic Calendar 2017-18

Dr. S. G. Shende , Coordinator for Criteria I ie Curricular aspects informed that the academic calendar for the session 2017-18 is ready and uploaded on college website also included in prospectus

3. Formulation of Different Committees for the session 2017-18

As working of all committees is satisfactory so there is no need to change committee , only add or delete members who are retired in this session.

4. Organize awareness workshop on Maharashtra Public University Act 2016

It has been decided to organize workshop for all the stakeholders from akola district and also include CBCS and semester system topic for the workshop

5. Organize student research convention

It has been decided to participate in AVISHKAR event organize by university college must organize research convention before AVISHKAR Competition

6. Organize Accreditation awareness workshop for staff

It has been decided to organize NAAC Accreditation workshop for District level to aware stack holders about importance of NAAC

7. Organize teacher training program on Research and SPSS

It has been decided to organize teachers training programme about research and SPSS.

8. Plan to Organize one national conference

It has been decided to organize one National Conference in the subject Chemical sciences in the month of January 2018 as Dr. S. P. Deshmukh, Faculty Head and Vice Principal of College Superannuation ceremony.

There being no other point to discuss, the meeting ended with vote of thanks.

Dr. S, G, Bhadange
Principal

Dr. A. S. Raut
Coordinator ,IQAC

Action Taken report 2016-17

As per decided in IQAC meeting held on 1/4/2016 AT 3 pm. Following action taken.

1. Academic Calendar

As decided in meeting Dr. S. G. Shende with the discussion all HOD and faculty Head develop Academic calendar and included in Prospectus and prospectus uploaded on College website.

2. Formulation of Different Committees for the session 2016-17

as per the direction of Chairman and Principal coordinated with College council and IQAC different committees are formulated and circulated among staff.

As per decided in IQAC meeting held on 15/7/2016 AT 2 pm. Following action

1. Lead College – Status by S.G. B.A.U. Amravati.

Proposal regarding Lead College Status has been sanctioned by S.G.B. Amravati University , Amravati

2. To conduct induction meet for newly admitted UG and PG students

As per planning Induction programme for UG and PG students' faculty wise organized successfully.

3. Proposal for establishment of Resource center for Inclusive Education

Dr. A. S. Raut provide letter of sanction of Proposal for establishment of Resource center for Inclusive Education by RUSA 15lakh grant has been sanctioned for the center

4. Organization of different workshops

The Committee suggested department to organize student workshop and submit conference proposal. Finalize programme schedule of Dr. Panjabrao Deshmukh Jayanti Utsav

5/1/2017 AT 3 Pm.

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8. Progress of Research Consultancy Service through CIC (Central Instrumentation Cell)

Coordinator CIC Dr. G. V. Korpe informed that CIC Central Instrumentation Cell Developed with facilities already available with department's

9. Any other matter with permission of Chair

Dr. A. S. Raut put up a letter regarding Lead College Status given by S.G.B. Amravati Chairman Congratulate all team members and inform to work for betterment of other institutions

3/6/2017AT 2pm.

5. Academic Calendar 2017-18

Dr. S. G. Shende , Coordinator for Criteria I ie Curricular aspects informed that the academic calendar for the session 2017-18 is ready and uploaded on college website also included in prospectus

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